

SETTLER'S GROVE COMMUNITY ASSOCIATION
MAY 6, 2009
ANNUAL MEETING
MINUTES

1. Approval of Notice of Meeting (1st and 2nd motion conducted by Patricia Sutherland and Helen Van Osch)
2. Attendance taken and recorded of all members
3. Introduction of current board of directors
 - Jessica Jordao-President (not present due to illness)
 - Joe Sutherland-Vice President
 - Robert Wagner-Treasurer
 - Irv Burke-Director
 - Lurdes Jordao-Secretary
4. Review Responsibilities and Purpose of Settler's Grove Association Board

This Association was created to advance the cultural and social interest of permanent owners and residents, residing on properties in the Settler's Grove Community Association.

The Association is responsible for the planning and implementation of activities designed to promote the interest of the owners and residents of the Settler's Grove Community Association. In past years the Association has provided your community with landscape maintenance, yearly meetings, Seasonal Holiday Celebrations and skating events.

The Settler's Grove Community Association Board currently consists of five voluntary members who were nominated and elected by the homeowner population in 2008. These members contribute their leisurely time, outside of work and family, to better enhance our community.

5. Key Accomplishments in 2008

- Affiliation with the City of Kitchener; which provides us with access to meeting rooms, third party liability for volunteers and provides valuable information and communication on changes affecting our neighbourhood. Introduced Rohan Thompson (Community representative for the City of Kitchener)
- Reduction in landscaping fees and other costs, while still providing a 10% savings overall. (this year weed control will be challenging due to the Ontario pesticide ban)
- Significant reduction in unsettled accounts and the introduction of a collections agency for accounts in arrears.
- Successful Holiday Celebration with more than 130 attendees, which promotes fellowship and an opportunity to meet new neighbours. We received positive responses on this event.
- Provided Skating Event with more than 100 attendees. Again, we have received positive responses on this event.
- Introduction of a Website and creation of an E-mail address to promote awareness and communication.
- Engagement with Pine Grove, Grand Hill and Deer Ridge Estates associations. We plan to begin exploring the idea of hosting joint events such as block bbq parties and garage sales.
- Increased our governance for our association by engaging the City of Kitchener to continue improvements of Lawn Maintenance and Snow Removal in the area
- Bank accounts have been moved to TD Bank on Deer Ridge drive which will reduce costs. (previous location in Guelph-original account set up)
- Ongoing communications and delivery of mail will be hand delivered to continue the reduction of costs. The only exception to this is the annual billings which are done through Canada Post.

6. Questions and Suggestions raised:

- Blue Box-complaint received regarding a resident scavenging through all Blue boxes to acquire pop cans. Association will ask resident to request permission of homeowners and will highlight resident's concerns on this matter.
- Idea to generate a survey to ask residents what they would like to see in future social events. Social committee is being organized with 4-5 volunteers who do not sit on the board to organize and schedule social events for the neighbourhood.
- Dumping garbage off Lantern Street has been reported. Unfortunately, this attracts rodents. Rohan Thompson to address with City of Kitchener.

7. Reviewed Financial Statements (Financials are available online on the SGCA website) Motion to accept Financials (1st & 2nd motion conducted by Patricia Sutherland and Jack Jordao)
8. Presentation of Budget for 2009 (1st & 2nd motion conducted by Nazar Alias and Erin Vandahl)
9. Continue usage of third party accounting firm known as SourcePoint for 2009-2010 term. (1st & 2nd motion conducted by Patricia Sutherland and Helen Van Osch)
10. Nominations of New Board Members and cast vote for Association Board for 2009-2010 term.
 - Rob Wagner
 - Joe Sutherland
 - Irv Burke
 - Jessica Jordao
 - Lurdes Jordao
 - Brian Campbell

Voting taken place and all nominees will serve on 2009-2010 board of directors.

11. Volunteers for Social Committee to coordinate Events such as : Skating, Christmas Celebration, Halloween, Summer BBQ, Garage Sale, etc, etc, (4)
 - Erin Vandahl
 - Nazar Alias
 - Laura Halls
 - Brenda Wagner
12. Reminder: Residents are asked to respect property and refrain from walking along backyards and flower beds of homes located on 1 and 3 Candle Cres. There have been reports of people walking along private property and destroying flower beds and lawn grounds.
13. Adjournment